

# **Rainbow Canyons Amateur Radio Club Emergency Communications Group Organizational Charter**

## **Purpose**

The Rainbow Canyons Amateur Radio Club Emergency Communications Group (group) is organized to provide emergency radio communication on behalf of Iron County Emergency Management, other served agencies, and the community in the event of natural and man-made disasters or incidents. The group's mission is to be well trained and equipped to handle any assigned task.

## **Membership**

Qualifications for membership in the group are that members:

1. Hold a current amateur radio license.
2. Have the necessary equipment
3. Have sufficient skills and knowledge to perform emergency communications.
4. Have a desire to be an asset to the community through amateur radio.
5. Meet any standard required by the served agencies.

## **Leadership**

The leader of the group shall be called the Emergency Coordinator (EC) who is appointed by the president of the Rainbow Canyons Amateur Radio Club for an annual term. The EC will report to the vice-president of the Club. The EC will be part of the executive board (board) of the group and chair the board. The board will consist of a minimum of 5 group members selected by the group membership for an annual term. The membership will nominate board members in November with election in December. The annual term will run from January to December. The board will select one member of the board to serve as a scribe for the annual term.

The duties of the EC are to chair the membership meetings and board meetings, be a liaison between the Club, the Iron County Emergency manager and the various served agencies. The EC will implement the policies and the decisions of the board.

The duties of the board are to set policy for the group, to plan the membership meetings, nets, and exercises by the majority vote of the board. The board should meet at least bimonthly.

The duties of the scribe are to record minutes of the membership meetings and the board meetings along with maintaining a record of the qualifications, training, skills, and equipment of each of the members of the group.

## **Meetings, Nets, and Exercises**

The purpose of the meetings is to train the membership to work as a team and prepare members with the minimum skills and knowledge to handle any assigned task. The minimum skills and knowledge standard will be set by the board. Meetings will be held at least bimonthly (subject to change by the board) to conduct any business of the group and to provide training to the group. A monthly Net or Exercise will be held to practice the skills and knowledge with the members. All members are encouraged to gain advanced training in the art and science of amateur radio.

Adopted 3 November 2022

/s/ Ronald Shelley K7HDX  
/s/ Fredric R. Govedich KI7TPD  
/s/ Bonnie A. Bain KI7WEX  
/s/ Linda Shokrian KG7PBX  
/s/ Darlene Shelley N7WWB  
/s/ Dennis L. West W6DLW  
/s/ Brad Biedermann WA7HHE  
/s/ Larry Bell N7SND